

# **DRAFT UNAPPROVED**

## **ADVISORY BOARD ON OCCUPATIONAL THERAPY**

### **Minutes**

**June 5, 2007**

The Advisory Board on Occupational Therapy met on June 5, 2007 at 10:00 a.m. at the Department of Health Professions, 6603 West Broad Street, Richmond, Virginia.

#### **MEMBERS PRESENT:**

Jeffrey Loveland, O.T., Ph. D, Chair  
Jean A. Hearst, O.T., Vice-Chair  
Patricia D. Cooper, O.T.

#### **MEMBERS ABSENT:**

Patricia D. Scales, JD

#### **STAFF PRESENT:**

Ola Powers, Deputy Executive Director  
Elaine Yeatts, Senior Regulatory Analyst  
LaFonda Parham, Licensing Specialist  
Colanthia Morton, Operations Manager

#### **GUESTS PRESENT:**

Amy Marschean, OAG  
Alexander Macaulay, VOTA  
Michele Stoll, VOTA  
Gerald Milsky, VOTA

#### **CALL TO ORDER**

Jeffrey Loveland called the meeting to order.

Let it be noted for the record that Mr. Loveland announced the Emergency Evacuation Instructions prior to the meeting.

#### **ROLL CALL**

Roll was called and a quorum declared.

#### **APPROVAL OF MINUTES OF OCTOBER 3, 2006**

Patricia Cooper moved to approve the minutes dated October 3, 2006. The motion was seconded and carried.

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### **ADOPTION OF AGENDA**

Jean Hearst moved to adopt the agenda. The motion was seconded and carried.

### **PUBLIC COMMENT ON AGENDA ITEMS**

Alexander Macaulay, Virginia Occupational Therapy Association, stated that he would like to comment on agenda items during the discussion by the Advisory Board; Mr. Loveland agreed to this approach.

### **NEW BUSINESS**

#### **#1. OT Audit - 2004**

Ola Powers discussed the results of the first occupational therapy audit for the 2004 renewal. She also discussed the 2006 audit that consisted of 26 participants resulting in 100% compliance. Following a thorough discussion, the advisory board voted to issue Confidential Consent Agreements to those licensees who were found noncompliant or who did not respond.

#### **#2. Review of the November 7, 2006 Subcommittee of the Advisory Board Minutes**

Ms. Yeatts reviewed the November 7, 2006 Subcommittee of the Advisory Board minutes. No actions were taken.

#### **#3. Supervision of fieldwork students for Type II CE credit**

Jeffrey Loveland discussed developing a policy for licensees to get Type II CE credits for supervising students. He also reviewed how the NBCOT currently defines Type II CE credits. After lengthy discussion, it was suggested that there be a breakdown of the Type II CE credits provided on the Department of Health Professions website as a part of the frequently asked questions and answers. After discussion, the Advisory Board agreed to move forward.

#### **#4. Discussion of possible language update to regulations regarding COTA's**

There was discussion of possible language to the regulations regarding COTA's. It was decided that if legislation is to go forward for licensure of COTA's, then legislation language was unnecessary.

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### **#5. 2008 COTA Legislation**

Alexander Macaulay, Virginia Occupational Therapy Association, discussed his letter to Dr. Harp regarding drafted legislation for licensure of occupational therapy assistants. After discussion of the letter, Mr. Macaulay requested the Advisory Board's input and recommendations on the drafted legislation. Although not in "final" form, he believes that the Advisory Board's review of the draft would be helpful. Ms. Hearst moved to have VOTA redraft the regulations and submit to the Advisory Board for feedback in November.

### **#6. Summary of 2007 General Assembly Actions**

Ms. Yeatts presented and explained the Advisory Board report of the 2007 General Assembly.

## **ANNOUNCEMENTS**

Jeffrey Loveland addressed finding a replacement for Dr. Jacob Neufeld. He advised the Advisory Board to contact Colanthia Morton with any recommendations.

## **NEXT MEETING DATE**

October 2, 2007

## **ADJOURNMENT**

Jean Hearst moved to adjourn the meeting of the Advisory Board. The motion was seconded and carried.

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Jeffrey Loveland, O.T., Ph. D, Chair

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Willam L. Harp, M.D.  
Executive Director

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LaFonda Parham, Licensing Specialist